
EST.



1890

THE SWAN HOTEL

RICHMOND

FUNCTIONS

PACKAGE

THE SWAN HOTEL

Established in 1890, The Swan Hotel is located on the corner of the Church and Swan Streets in Richmond, a short walk from the MCG and Olympic Park Precinct. This iconic Richmond venue channels the traditions of an authentic pub in a modern setting with friendly, professional service that will make your function one to remember.

The Swan's history and casual atmosphere makes it a perfect place to enjoy all year round. Furnished in wood panel detailing with a large contemporary beer garden, this iconic pub offers a range of different spaces to suit your function needs. From our Main Bar and Beer Garden, to our upstairs Function Room for more private affairs, The Swan can cater for intimate gatherings, corporate bookings or large parties of up to 150 guests.

Our simple yet modern menu offers guests a variety of canapé style options for cocktail style stand up events, as well as set menu options for sit down dining.

To receive further information or to arrange a viewing, please contact us via email at enquiries@theswan.com.au, alternatively you can give us a call on (03) 9428 2112.



FUNCTION ROOM

The Swan Hotel Function Room, with its warm traditional design, is ideal for any occasion. Our Function Room is fully flexible and can be changed and modified to suit a variety of different events. This makes it perfect for anything from birthdays and other celebrations, to corporate events and meetings, sit-down dinners and parties of any variety.

The Function Room has a wide range of facilities available for your use. Included our Function Room Package is a private bar, private access for your guests and full toilet facilities. The space has a capacity to seat up to 70 guests for seated dining, 150 guests for a stand-up cocktail/canape style event and can also cater for up to 150 guests for corporate functions depending on your chosen setup. Our windows also overlook one of Melbourne's most iconic city views.

The Function Room has a variety of optional facilities available for you depending on your occasion. The space comes equipped with a dancefloor, access to our sound system and space for a DJ or band, which you can supply at no charge or we can arrange for a small fee. It also has a HD TV which can be setup to run slideshows, presentations or videos. The room also contains an open fireplace which can be started and maintained by us at your convenience.

BEER GARDEN

Did you know The Swan Hotel's famous Beer Garden is also available for private functions? The Swan Hotel's Beer Garden boasts lovely timber decking and furnishings throughout, a retractable roof and newly installed heating, making it perfect for all weather occasions. It is the perfect spot to host your formal or informal birthday, gathering or celebrations.

The Beer Garden Bar is full service, with 8 beer on tap and full wine, spirit and bottled products available. It also contains two HD TVs making it great for sporting events.

The space can comfortably cater for approximately 150 people including seating for up to 110, and can also be sectioned off to perfectly cater for up to 50 people in a stand-up, semi-private setting.

The Beer Garden is available for exclusive bookings Sunday to Thursday, exclusively on Friday and Saturday afternoons and available for semi-private bookings on Friday and Saturday nights.

MAIN BAR

Overlooking the famous corner at Church and Swan is The Swan Hotel's Main Bar. The Swan Hotel has been a Richmond meeting point for over 100 years, and due to its proximity to the MCG and Melbourne's Olympic Park Precinct, what better place is there in Melbourne to start your night?

The Main Bar is perfectly suited to all types of events, and is great for informal gatherings between mates. Decked out in high bar tables and stools, and with one of Melbourne's best open fireplaces, it can comfortably cater for groups of up to 50 people. Our Main Bar has 5 Large HD TVs playing all your favourite sport and is one of the best pubs in Melbourne to catch all your sporting action.

The Main Bar can also accommodate semi-private occasions in our side room, great for informal gatherings, lunches and dinners. The space is suitable for up to 20 guests for sit-down dining, or 40 guests for cocktail/canape style events.

Being equipped with a HD TV, the room can also be used for small corporate presentations.

BOOKING INFORMATION

BEVERAGE PACKAGES

The Swan Hotel has a number of beverage packages available for your function, and can fully customise our options to suit your needs. Please speak to our Functions Manager when making an enquiry about what will work best for you.

MINIMUM SPENDS

The Swan Hotel does not require a minimum spend in most instances however there are certain dates throughout the year where we may require a minimum spend to allocate on of our function options. You will be informed of this when you make your enquiry.

DECORATIONS

You are more than welcome to decorate your event at The Swan. Please inform us at the time of enquiry if you would like to decorate one of our function spaces.

DESSERT

The Swan Hotel has a variety of options regarding dessert, including those listed in our Set Menu Options Below. Please speak to our Functions Manager regarding what is available. Alternatively you are more than welcome to bring your own cake to your function. There is a small fee involved if you wish us to plate your cake for you.

SET MENU OPTIONS

1 COURSE—\$25 // 2 COURSE—\$35 // 3 COURSE—\$45.

ENTRÉE

Wagyu Beef Sliders with Bacon, Aioli & Slaw

Sweet Potato & Goat Cheese Arancini (gf/v)

Salt & Pepper Squid Salad with Chorizo, Roquette, Cherry Tomatoes & Sherry Vinaigrette

Thai Pumpkin Soup with Toasted Ciabatta (gf/v)

MAIN

Crispy-Skin Atlantic Salmon with Nicoise Salad (gf)

Linguini with Chicken, Semi-Dried Tomatoes, Roasted Capsicum, Olives, Garlic & Spicy Sugo (va)

Chicken Supreme stuffed with Garlic Butter, Sweet Potato Mash, Broccolini & Balsamic Reduction.

300g Black Angus Porterhouse with Mustard Chat Potatoes, Buttered Green Beans & Red Wine Jus (gf)

DESSERT

Sticky Date Pudding with Butterscotch Sauce & Vanilla Bean Ice Cream

Eton Mess of Meringue, Summer Fruits, Berry Coulis & Cream (gf)

Pavlova with Passionfruit Curd, Summer Fruits & Cream (gf)

COCKTAIL/CANAPE

PLATTERS PRICED AS MARKED (20 PER SERVE)

- Marinated Chicken Drumettes—\$25
House Made Sausage Rolls with Tomato Sauce—\$25
Vegetarian Spring Rolls with Sweet Chilli Sauce—\$25
Crispy Dim Sims with Soy Sauce—\$26
Fish Goujons with Tartare Sauce—\$25
Vegetable Samosa with Soy Sauce—\$25
Prawn Twisters with Lime Mayonnaise—\$40
Goat Cheese & Roast Capsicum Mini Tart—\$40
Marinated Chicken Skewers with Basil Mayonnaise—\$45
Rice Paper Rolls - Vegetarian/Peking Duck/Pork—\$35
Seafood/Vegetarian Californian Rolls—\$35
-
- Lamb & Rosemary Mini Pies—\$55
Chicken & Leek Mini Pies—\$55
Egg & Bacon Mini Tarts—\$50
-
- Marinated Beef Skewers with Satay Sauce—\$55
Turkish Bread with Dips—\$30
Wagyu Beef Sliders with Bacon, Aioli & Slaw—\$55
Salmon & Dill Croquettes with Aioli—\$55
Spinach & Feta Parcels—\$40
Lamb Kofta Balls with Tzatziki—\$55
Salt & Pepper Calamari with Lime Aioli—\$60
Crumbed Chicken Pieces with Sweet Chilli Sauce—\$55

1 8 9 0

TERMS & CONDITIONS

CONFIRMATION

Your function booking will be fully confirmed upon payment of the deposit (if applicable) and by completing our Booking Agreement. Please note that our Booking Agreement is a binding agreement and binds you to our Terms & Conditions.

DEPOSIT

The Swan Hotel requires a deposit of \$500 to confirm private bookings of our Function Room and Beer Garden, and \$100 to confirm semi-private Beer Garden bookings. This deposit is fully refundable, and is returned on the night of the event. We may require larger deposits on certain days of the year. You will be informed of this upon making your enquiry. The Swan Hotel also reserves the right to retain this deposit in event of any damage or eviction from the venue.

CANCELLATION

30 days notice—Full refund of deposit.

14-30 days notice—50% of deposit will be refunded.

Less than 14 days notice—unfortunately deposit is non-refundable.

Please note that if a minimum has been required, it is fully refundable with 30 days notice, and with 30 days or less notice unfortunately 50% of the minimum spend will be payable.

CONFIRMATION OF DETAILS

The Swan Hotel requires food orders and guest numbers to be confirmed 7 days prior to your event. If you require any special beverage requests, these are also required 7 days prior to your event.

TERMS & CONDITIONS

DAMAGE

The client is financially responsible for any damage that is sustained to the Venue or any other property owned by or in the care or custody of the venue and or theft that is caused by the client or guests attending the function.

RESPONSIBILITY

While all care is taken, we cannot accept any responsibility for damages or lost personal belongings left on the premises prior to, during or after an event or function.

SECURITY

The Swan Hotel reserves the right to exclude or evict any or all guests from the function or venue without liability.

RESPONSIBLE SERVICE OF ALCOHOL

The Swan Hotel reserves the right to refuse the supply of alcoholic beverages to any guests or person attending the function or otherwise at the venue without liability.

MINORS

Minors are allowed within all areas of The Swan Hotel under the full supervision of a parent or legal guardian until 9pm. Minors that are attending private functions in our Beer Garden are allowed within that area under full supervision of a parent or legal guardian until 10pm. Minors that are attending private functions in our Function Room are allowed within that area under full supervision of a parent or legal guardian until midnight. Please note that a security guard is required to escort the minor off of the premise if attending an event in our Function Room past 10pm. Minors may not approach the bar at any time.